



**GANDHI SMRITI AND DARSHAN SAMITI**  
**Gandhi Darshan, Rajghat, New Delhi -110002**

Dated: **06 February, 2024**

**Notice Inviting Tender for operation and management of canteen for serving organic and millet-based food products and providing catering services**

Sealed Tender is invited for operation and management of canteen services for organic and millet-based food products and providing catering services at Gandhi Darshan, Rajghat, New Delhi.

The last date of submission of complete tender documents is 20<sup>th</sup> February 2025 upto 5.00pm

S/d  
Administrative officer  
GSDS

**Notice Inviting Tender for operation and management of canteen services for organic and millet-based food products**

1. Sealed Tenders is invited from interested bidders for operation and management of a canteen who shall be serving millet-based food products and providing catering services at Gandhi Darshan, Rajghat, New Delhi in Gandhi Smriti and Darshan Samiti ("GSDS" or "Samiti")
2. GSDS was formed in September 1984 pursuant to the merger of Gandhi Darshan at Rajghat and Gandhi Smriti, having its office at 5, Tees January Marg as autonomous body and is functioning under the constructive advice and financial support from the Ministry of Culture, Government of India.
3. The Prime Minister of India is its chairperson, and it has a nominated body of senior Gandhians and representatives of various government departments to guide in its activities. The basic aim and objective of the Samiti are to propagate the life, mission and thoughts of Mahatma Gandhi through various socio- educational and cultural programs
4. Gandhi Darshan at Rajghat is a prominent site and major tourist attraction in Delhi. Various heads of States and countries distinguished, international delegates diplomats, and tourist (both local and foreign) frequently visit Gandhi Darshan to visit Photographic Museum of Mahatma Gandhi and to imbibe his values and principles.
5. To enhance visitor facilities and amenities, GSDS has decided to conceive an organic and millet-based canteen which would provide pure, hygienic and vegetarian food containing organic and natural ingredients free of pesticides and insecticide, primarily including several varieties of millets, all in alignment with the Gandhian philosophy of swadeshi
6. In fact, the Hon'ble Prime Minister Shri Narendra Modi ji, declared 2018 the National Year of Millet. Taking cue from Hon'ble Shri Narendra Modi Ji, the United Nations, at the behest of the Government of India, declared 2023 the International Year of Millets with the aim to create awareness and increasing production & consumption of millets world wide.
7. Being a program-oriented organization, programs and activities on our both campuses being organized by us (GSDS) and by other organizations, in which people from all over the country participate. The caterer would be required to serve Breakfast, Lunch, Dinner, Snacks along with tea, coffee, beverages, etc as per requirement and would also be required to provide these services for various official meetings, programs, seminars, and functions organized by GSDS from time to time. In addition, the caterer shall also have to cater to the members of the public visiting GSDS to see museum etc. in order to promote millet-based organic food products.
8. GSDS will allot a built-up adequate space, which contains a canteen along with a kitchen, to the caterer at Gandhi Darshan, Rajghat as more particularly described in **Annexure-3** herewith, on a leave and license basis, where fresh food can be prepared and served (the 'Licensed Premises'). The GSDS will charge a license fee for the licensed Premises which has been fixed at Rs. 1 lakh (One Lakh only) per month, inclusive of applicable taxes (**the License Fee**), for the entire Contract term
9. The bidder selected finally has to abide by the rules of the Samiti in Letter and spirit and no any other activity shall be permitted other than those is mentioned in bid
10. The Personnel employed by the bidder for running the canteen shall strictly follow the discipline and guidelines of the Samiti and they shall submit the police verification report of their character and antecedents.
11. Liquor and non-veg is strictly prohibited in the premises.

12. The contract shall be for a period of 03 years, which may be extended further as per the satisfactory performance and proper compliance of terms and condition of the contract.
13. The last date of submission of complete tender documents is 20<sup>th</sup> February 2025 upto 5.00pm  
Earnest Money of Rs. 1 lakh equal to one month License fee may be deposited through NEFT/Online in the GSDS Account. The detail of the Bank Account is as under:

Gandhi Smriti and Darshan Samiti, Canara Bank, Khan Market, New Delhi  
Account No. 90432010031268  
IFSC Code CNRBOO19043

The receipt of the transaction should be attached to the Bid Submission

14. Bids from the bidder will be opened by giving information to the bidders, who may like to be present Director, GSDS, New Delhi reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever thereof.
15. Any contravention of the terms and condition of the bid may invite the consideration for termination of contract by giving three months notice by the Samiti or the bidder has to give three months notice before vacation of the premises
16. Any amendment, clarification regarding this EOI will be published at E-procurement site and the official website of GSDS [www.gandhismriti.gov.in](http://www.gandhismriti.gov.in) only.

## **Gandhi Smriti and Darshan Samiti**

Terms & Conditions of the Tender for operation and management of canteen for serving organic and millet- based food products and providing catering services are as follows:

1. The tender form should be filed completely in all respect and incomplete form will not be entertained.
2. The raw materials for the purpose of preparing food products/items ought to be sourced by the Bidder itself from its own indigenously maintained agriculture farm etc. so that the purity and quality of the food products being served to various international and national delegates, in addition to the members of the public can be ensured. For this purpose, the experience of the Bidder in managing and maintaining organic agriculture farm producing organic food and millets shall be **ESSENTIAL**
3. All Development Works including furniture, decoration etc should be borne by the vendor only. GSDS will only provide space.

#### **4. ESSENTIAL ELIGIBILITY CRITERIA :**

To be eligible for the qualification of the Bid, the Bidder shall fulfil all the following conditions of eligibility:

| <b>SL.No.</b> | <b>CRITERIA</b>                                                                                                                                                                                                                                   | <b>SUPPORTING DOCUMENTS</b>                                                                                                                                    |
|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A.            | (i) The Bidder should be a single entity. The term Bidder used herein would apply to only a single entity. The consortium of bidders is not allowed.<br><br>(ii) The Bidder shall be an Indian Company /Limited Liability Partnership (LLP) only. | Certificate of Incorporation/ registration                                                                                                                     |
| B.            | The Bidder shall have :<br>(i) Owned and/or Lease hold and/or operated and managed at least one organic agriculture farm with a minimum area of five acres; and management of Gaushalas.                                                          | Self attested Title deed or Lease Agreement or Agreement or Agreement for operation and management of the agriculture farm.<br>A CA certificate in this regard |
| C.            | (i) The Bidder shall have: Food Safety and Standards Authority of India (FSSAI) License/ registration certificate in at least three (3) locations<br>(ii) India Organic and/or USDA Organic certificate.                                          | Self-attested copy of FSSAI License/Certificate<br>Self-attested copy of India Organic Certificate and/or USDA Organic certificate                             |
| D.            | The Bidder must have experience of manufactured/produced/procured, processed, prepared, and packaged millet-based packaged and ready- to-eat food items.                                                                                          | A CA certificate in this regard, along with a sample of each such product, shall be made available to GSDS for verification and inspection                     |
| E.            | The Bidder should hold a valid Goods and Services Tax (GST) registration certificate, as applicable.                                                                                                                                              | Self-attested copy of GST Certificate.                                                                                                                         |

|    |                                                                                                                                                                                           |                                  |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|
| F. | The Bidder should hold a valid Permanent Account Number(PAN), as applicable                                                                                                               | Self-attested signed copy of PAN |
| G. | Any Bidder, which has earlier been barred by the GSDS from participating in its projects and tenders and the bar subsists as on the Bid Due Date, shall not be eligible to submit the BID | Undertaking in this regard       |

5. GSDS has provided a tentative illustrative menu annexed hereto as "Annexure 2", which the Caterer may adopt and customize to select organic and millet-based food products to be served in the canteen.

As part of the evaluation of the Technical eligibility criteria, GSDS will select certain items from such menu and notify the bidders. The bidders shall then prepare and demonstrate those selected items. The maximum raw materials for the selected items must be sourced, produced, manufactured, or processed from the bidders' agricultural farms, gaushalas, or bee farms. The prepared and cooked items will subsequently demonstrate to and tested by a committee constituted by GSDS for this purpose. The committee will submit its recommendations and allocate marks in accordance with clause 5 herein.

6. Thereafter, a formal license agreement containing the major terms of the license specified in this tender shall be executed between GSDS and the selected bidder. Through this agreement, GSDS will award the contract and grant the license for the Licensed Premises to the selected bidder for the operation and management of a canteen for serving organic and millet-based food products and providing catering services (the "Contract").
7. The Bidder shall use maximum of spices/oil/ vegetables/other raw materials that are to be used should be duly manufactured/produced by the Bidder indigenously and should be of standard quality as per FSSAI or equivalent standard as per Govt. norm as applicable and should be kept in hygienic conditions. Moreover, preference shall be given to those bidders which are using processes which are free of pesticides and chemicals.
8. All development works and expenses of Furniture, decoration, etc should be borne by the caterer/vendor only
9. GSDS reserves the right to reject all or any tender or cancel the process without assigning any reasons.
10. GSDS will provide space/ electrical point/ water point only and all other items including cutlery/utensils/gas etc. have to be arranged by Caterer.
11. The Contract shall be liable for termination by GSDS by firstly serving a written 03 (three) months' notice of breach demonstrating any of the following reasons:
- (i) If the Lessee fails to pay three consecutive instalments of the License Fee.
  - (ii) If the Lessee becomes insolvent or files for bankruptcy
  - (iii) If the Caterer sublets the License Premises to another agency without permission of GSDS and
  - (iv) If the Lessee contravenes the terms and conditions of contract frequently and deliberately

PROVIDED the said breach is not remedied / cured by the Caterer within the specified duration of 30 days, the contract may be terminated by GSDS.

12. The Caterer who is awarded the contract will have to deposit earnest money of Rs one lakh equal to one month License fee online in Samiti's account No. 90432010031268 IFSC Code CNRB0019043, Canara Bank, Khan Market, New Delhi, In addition to this as per Rule 170 of GFR - "Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by

Department of Micro, Small and Medium Enterprises (MSME)" are exempt from submission of EMD (Bid security). Bidders claiming exemption of EMD under this rule (170 of GFR) are however required to submit a signed Bid securing declaration accepting that if they withdraw or modify their Bids during the period of validity, or if they are awarded the contract and they fail to sign the contract or to submit performance security before the deadline defined in the request for bids document, they will be suspended for the period of 12 months from being eligible to submit Bids for tenders with GSDS. GSDS shall initially equip the Licensed Premises with electricity and water connections, and electric bulbs. Tube lights, fans, etc. as deemed appropriate by the GSDS. Any replacement later and repair during the course of operation shall be made by the Caterer at his own cost. The Caterer shall maintain the premises properly at his own cost. As soon as the term of the agreement expires or the agreement is otherwise terminated, the Caterer shall make the full and final payment for the consumption of water and electricity to the GSDS. In case of any shortage, or breakage, the Licensee shall get it repaired to the satisfaction of the GSDS authorities otherwise the loss thereof shall be recovered from the Licensee. The Caterer shall, as per its requirements, be allowed to make interior changes to the Licensed Premises, at its own cost, to make it suitable for use as a canteen by installing air conditioning, temporary enclosures, false ceilings, curtains, etc but prior permission for the same shall be obtained from the GSDS. All such equipment and installations shall remain the property of the Caterer and may be removed and taken back by the Caterer upon termination or expiry of the contract. Any damage of Property of GSDS shall be adequately compensated and the premises/space has to be handed over in proper condition as was handed over initially.

13. Payment of License Fee will be made after deducting TDS and/or GST (if necessary/applicable) through NEFT/cross-cheques.
14. The Caterer will be responsible for any inconvenience/health hazard or harm caused to those consuming the food. Food shall be tested by caterer prior before serving it to the group for avoiding any harm incident of food poisoning The Caterer shall indemnify GSDS against any loss/harm or inconvenience.
15. Tenders received late, not in properly sealed cover, & conditional or not conforming with the above conditions or not complete in all respects will be rejected.
16. The sealed tender addressed to the Administrative Officer should reach the Office on 20<sup>th</sup> February 2025 at 5:00 p.m. at Gandhi Darshan, Rajghat, New Delhi-110002. The date of opening of tender will be communicated to the bidders.

S/d  
Administrative officer  
GSDS

**Annexure-1 (Refer Clause 3 and 5)**

**Technical Bid**

**Canteen and Catering Services for Gandhi Smriti and Darshan Samiti**

A) Name of the Organization/Company

B) Registered Address

C) Phone

D) Mobile

E) Email

F) GST. No.

G) Pan No.

H) Cost of submitting Tender Form

I) Last date & Time for Receipt of Sealed Tender Form :

J) Date & Time of Opening of Sealed Tender or the next day if for some unavoidable reason the office is closed on this date.

**Enclosures:**

1. Self-Attested Copy of Certificate of Incorporation (CIN) of the Company
2. Self-Attested Copy of GST Certificate
3. Self-Attested Copy of PAN
4. Self-Attested Copy of FSSAI Certificates
5. CA Certificates
6. Self-Attested Copy of India Organic certificate and/or /USDA Organic certificate
7. Self-Attested copy of Title Deed / Lease Agreement / Agreement for Operation & Management of organic agricultural farm

Signature of authorized person

Name :

Date :

Place:

## Annexure – 2

### Tentative Menu (Refer clause 4)

| <b>BREAKFAST</b> |                                      |                                                        |
|------------------|--------------------------------------|--------------------------------------------------------|
|                  | <b>ITEM</b>                          | <b>MADE BY</b>                                         |
|                  | DOSA                                 | BANYARD + URAD                                         |
|                  | UTTAPAM                              | BANYARD + URAD                                         |
|                  | IDLI                                 | BANYARD + URAD                                         |
|                  | BADA                                 | BANYARD + URAD                                         |
|                  | UPMA                                 | SAMA-SUJI                                              |
|                  | PURI/KACHORI WITH ALOO DUM           | KANGANI                                                |
|                  | STUFFED PARATHA WITH BAIGAN KA SABJI | KUTIKI                                                 |
|                  | CHILA                                | KANGANI                                                |
|                  | BURGER                               | OUTSOURCED                                             |
|                  | SANDWISH                             | OUTSOURCED                                             |
|                  | ALOO/PANEER/MOOLI PARATHA            | KANGANI                                                |
|                  | POHA                                 | SAMA-SUJI                                              |
|                  | RAITA                                | KHEERA/KADDU/PINAPPLE/BUNDI/SEASONAL                   |
|                  |                                      |                                                        |
| <b>LUNCH</b>     | SOUP                                 |                                                        |
|                  | KODO SOUP                            | KODO SOUP WITH LEMON CORIENDER                         |
|                  | TOMATO SOUP                          | WITH MILLETS BREAD CRUMS                               |
|                  | SWEET CORN SOUP                      | WITH BANYARD                                           |
|                  | MONCHOW SOUP                         | WITH FURMANATED MILLET PORRIDGE                        |
|                  |                                      |                                                        |
|                  | MAIN COURSE                          |                                                        |
|                  | RICE                                 | ALL 5 TYPES                                            |
|                  | BIRYANI                              | FOXTAIL                                                |
|                  | FRIED RICE                           | ALL 5 TYPES                                            |
|                  | TAWA ROTI                            | ALL 5 TYPES                                            |
|                  | TANDOORI ROTI                        | ALL 5 TYPES                                            |
|                  | PARATHA                              | ALL 5 TYPES                                            |
|                  | VEGETABLE                            | ALL HOME STYLE                                         |
|                  |                                      | BHINDI KURKURE                                         |
|                  |                                      | ALOO KURKURE                                           |
|                  | KADHI                                | WITH MILLET PAKODA                                     |
|                  |                                      |                                                        |
|                  | THALI                                | DAL/RAITA/2SUKHA SABJI/1 FRIED SABJI/ ROTI/PAPAD/SALAD |
|                  |                                      |                                                        |
| <b>DINNER</b>    |                                      |                                                        |
|                  | THALI                                | NORTH/SOUTH/BIHARI/RAJASTHANI                          |
|                  |                                      |                                                        |
|                  |                                      |                                                        |
| <b>DRINKS</b>    | SATTU PREMIX                         |                                                        |
|                  | SATTU                                | WITH A2 MILK                                           |
|                  | CHHACH                               |                                                        |
|                  | AMLI                                 | ALL TYPES                                              |
|                  | AMLI                                 | WITH CHHACH                                            |
|                  | AMLI                                 | WITH FRUIT                                             |
|                  | KODO HUSK TEA                        | WITH MILLET MILK                                       |
|                  | KODO COFFEE                          |                                                        |
|                  | FILTER COFFEE                        |                                                        |
|                  | COCONUT MILK                         |                                                        |
|                  | BAJRE KA MILK                        |                                                        |
|                  | SEASME MILK                          |                                                        |



|  |               |  |
|--|---------------|--|
|  | FLAXSEED MILK |  |
|--|---------------|--|

**Annexure – 3**  
**Details of Licensed Premises**