

गांधी स्मृति एवं दर्शन समिति
GANDHI SMRITI AND DARSHAN SAMITI
गांधी दर्शन, राजघाट
Gandhi Darshan, Rajghat,
नई दिल्ली – 110002
New Delhi.110002

Notice Inviting Tender for Catering Services

Sealed Tenders in two parts i.e. Technical Bid- 'A' and Financial Bid-'B' are invited for providing catering services at Gandhi Darshan, Rajghat, New Delhi.

Detailed advertisement along with tender documents can be downloaded from Samiti's website www.gandhismriti.gov.in from 3rd August 2023. The last date of submission of complete tender documents is 22nd August 2023 upto 5.00 p.m.

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Administrative Officer

Notice Inviting tender Document for catering Services

Sealed Tenders in two parts i.e. Technical Bid- 'A' and Financial Bid-'B' are invited for providing Catering Services at Gandhi Darshan, Rajghat, New Delhi in Gandhi Smriti and Darshan Samiti (GSDS).

2. Being a programme oriented organisation, programmes and activities in our both campuses being organised by us (GSDS) and by other organisations, in which people from all over the country participate. The caterer would be required to serve Breakfast, Lunch, Dinner, snacks along with tea, coffee, Juice, etc. as per requirement and they have also to provide these services for various official meetings, programs, seminars, and functions organized by GSDS from time to time. In addition, people visiting GSDS to see museum can also avail these services.

3. GSDS will allot the canteen, which has large kitchen, to the caterer at Gandhi Darshan, Rajghat, measuring the exact area (in sq. meter), where food can be prepared only. The GSDS will charge a license fee for this space, which will be @ Rs. 800/- per sqm as per Order N0.18015/1/2017-Pol.III, dated 10.06.2020, issued by the Ministry of Housing and Urban Development, Directorate of Estate.

4. The contract will be for a period of one year, which may be extended further as per rules and can be terminated by the Samiti, after giving a notice of 1 month, if the services are not found satisfactory.

5. Tender form can be downloaded from Samiti's website www.gandhismriti.gov.in. The last date of submission of complete tender documents is 22nd August, 2023, upto 5.00 p.m. Earnest Money of Rs. 25,000/- may be deposited through NEFT/Online in the GSDS Account. **The detail of the Bank Account is as under:**

Gandhi Smriti and Darshan Samiti,
Canara Bank, Khan Market, New Delhi
Account No.90432010031268.
IFSC Code CNRB0019043

The receipt of the transaction should be attached.

6. Bids of the tenderer will be opened by giving information to the tenderers, who may like to be present. Director, GSDS, New Delhi reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever thereof.

7. Following the Technical Bid, sample of the selected items can be tested by the Committee, if required, constituted for this purpose and after their recommendations; one of the parties, recommended by the Committee will be awarded the work, which will have maximum items on L-1.

7. Any amendment, clarification regarding this EOI will be published at "www.gandhismriti.gov.in", the official website of GSDS only.

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Administrative Officer

Gandhi Smriti and Darshan Samiti

Terms & Conditions of the Tender for providing catering service.

1. The tender form should be filed completely in all respect and incomplete form will not be entertained.
2. The Caterer will be required to provide services for different group of people minimum of which may be 50/100/200.
3. All spices/oil/ vegetables/other raw materials that are to be used should be of standard quality as per fssai/ ISI/ or equivalent standard as per Govt. norm and should be kept in hygienic conditions.
4. GSDS reserves the right to reject all or any tender of cancel the process without assigning any reasons.
5. The Samiti will provide space/ electrical point/ water point only and all other items including cutlery/utensils/gas etc. have to be arranged by Caterer.
6. The contract will be valid for a period initially for the period of **one year** from the date of acceptance of the work order.
7. The contract shall be liable for termination due to following reasons:
 - i. Poor quality of food items.
 - ii. Interruption of Service.
 - iii. Poor cleanliness and unhygienic condition.
 - iv. Misbehaviour of the staff of the Caterer
 - v. Misuse of premise in occupation of the caterer.
 - vi. If the Caterer sublets the work or the space to another agency.
8. The Caterer who is awarded the contract will have to deposit earnest money of Rs 25,000.00 online in Samiti's account No. 90432010031268 IFSC Code CNRB0019043, Canara Bank, Khan Market, New Delhi, In addition to this as per Rule 170 of GFR--- "Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME)" are exempt from submission of EMD (Bid security). Bidders claiming exemption of EMD under this rule(170 of GFR) are however required to submit a signed Bid securing declaration accepting that if they withdraw or modify their Bids during the period of validity, or if they are awarded the contract and they fail to sign the contract or to submit performance security before the deadline defined in the request for bids document, they will be suspended for the period of 12 months from being eligible to submit Bids for tenders with GSDS.
9. The GSDS shall initially equip the Canteen with electricity and water connections, and electric bulbs. Tube lights, fans, etc. as deemed appropriate by the GSDS. Any replacement later and repair during the course of operation shall be made by the Caterer at his own cost. The Caterer shall maintain the premises properly at his own cost. As soon as the term of the agreement expires or the agreement is otherwise terminated, the Caterer shall make the full and final payment for the consumption of water and electricity to the GSDS. In case of any shortage, or breakage, the Licensee shall get it repaired to the satisfaction of the GSDS authorities otherwise the loss thereof shall be recovered from the Licensee.

10. The desired Menu of all items is attached. The rates have to be quoted strictly according to the Menu.
11. Payments will be made after deducting TDS (if necessary/applicable) through NEFT/cross-cheques.
12. The Caterer will be responsible for any inconvenience/health hazard or harm caused to those consuming the food. The Caterer shall indemnify GSDS against any loss/harm or inconvenience.
13. Tenders received late, not in properly sealed cover, & conditional or not conforming with the above conditions or not complete in all respects will be rejected.
14. The Caterer must have atleast three years of Catering experience with companies/agencies/government. Documentary evidence needs to be furnished in this regard.
15. During breakfast , lunch and dinner, caterer will have to provide drinking water (cold/normal as per weather conditions).
16. The sealed tender addressed to the Administrative Officer should reach the Office before 22nd August, 2023, at Gandhi Darshan, Rajghat, New Delhi-110002. The date of opening of tender will be communicated to the bidders.

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Administrative Officer

Gandhi Smriti and Darshan Samiti (GSDS)
(An autonomous body under the Ministry of Culture, Government of India)

Technical Bid

Catering Services for Gandhi Smriti and Darshan Samiti

- A) Name of the Organization/Company:
- B) Name of the Proprietor:
- C) Address :
- D) Phone :
- E) Mobile :
- F) Email :
- G) : 1) GST. No.(Registered for Catering Services)
- H) 2) Registration No. of the Canteen, if any.
- I) 3) Pan No.
- J) Cost of submitting Tender Form: Rs.500.00
- K) Last date & Time for Receipt of Sealed Tender Form:
- L) Date & Time of Opening of Sealed Tender or the next day if for some unavoidable reason the office is closed on this date.
- M) Detailed Experience in providing Catering Services :
- N) Organizations where Catering Services are being provided:
1)Gandhi Smrit, 5-Tees January Marg
2)Gandhi Darshan, Rajghat
- O) No. of years of providing Catering Services:
- P) Last three years turnover:

(Please furnish necessary documents in support of your claim for G, & H)

Signature of authorized person

Name:

Seal:

Date:

Place:

Financial Bid

Economy Menu for Whole Day for minimum order of 50/ 100/ 200 persons (can submit different rate for different slab)

Items	Price
Morning/Bed Tea (125 ml)	
Breakfast 6 Puri + Alloo Sabzi 450 gm / 2 Bread Pakora (Potato filled) 75 gm each /Uttathpam with sambhar & chatni 375 gm/ 2 Idli with sambhar & sauce 300 gm + Tea 150 ml	
Lunch & Dinner Rice 150 gm+2 Roti/ 4 Roti + Dal/Rajma (150 gm) + Seasonal Vegetable 150 gm +Raita 150 gm.	
Drinking water charge	

Special Menu for Whole Day for minimum order of 50/ 100/ 200 persons (can submit different rate for different slab)

Items	Price
Morning Tea	
Breakfast: 2 Bhatura with chole 375 gm / 2 Aloo Parantha + Curd 100 gm/ Uttathpam + sambhar & chatni 375 gm/ 2 Idli with sambhar & sauce 300 gm + Tea / Coffee 150 ml	
Lunch & Dinner: Veg Soup-200 ml + Pulao 150 grm & 2 Roti/Misi Roti/Nan + Dal Makhni/ Chole/ Rajma 150 grm + Shahi Paneer/Malai Kofta 150 grm+ Mixed Vegetable 150 grm + 1 Papad + Salad+ Raita 150 ml + Sweet Dish (Moong Dal Halwa/ Gajar Ka Halwa 100 grms/1 Gulab Jamun/ 1 Rasgulla)	
Drinking water charge:	

Besides the above Menu they also please quote the rate of the following items.

	Food Items :	Qty	Price to be quoted
1	Tea (One Cup) 125 ml.	1.00	
2	Coffee (Per Cup) 100 ml	1.00	
3	Tea Special 100 ml	1.00	
4	Samosa 100 gm	1.00	
5	Poha 100 gm	1.00	
6	Dhokla (2 pc) 150 gm (per plate)	1.00	
7	Bread Pakora (Potato filled) 75 gm	1.00	
8	Bread Cutlet (Bread Slice (2nos)50 gms,Veg cutlet (2nos) 100 gms, Butter in blister pack 8gms) 158 gm	1.00	
9	Butter Toast (25 gm butter with 2 Slice bread) Standard Size	1.00	
10	2 Bhatura with chole 375 gm	1.00	
11	2Idli (Per Plate) with sambhar & sauce/ chatni 300 gm per plate	1.00	
12	Sambhar Vada (2 pieces) 375 gm	1.00	
13	Plain Dosa with sambhar & chatni 375 gm (per piece)	1.00	
14	Dosa (Masala) with sambhar & chatni 375 gm (per piece)	1.00	
15	Paneer Dosa with sambhar & chatni 375 gm (per piece)	1.00	
16	Onion Uttathpam with sambhar & chatni 375 gm (per piece)	1.00	
17	Mix Uttathpam with sambhar & chatni 375 gm (per piece)	1.00	
18	Chhole Kulche (2 piece) 375 gm (per piece)	1.00	
19	Pao Bhaji 250 gm (per plate)	1.00	
20	Kadhi Rice 400 gm (per Plate)	1.00	
21	6 Puri + Alloo Sabzi 450 gm (per plate)	1.00	
22	Chowmin 300 gm (Full plate)	1.00	
23	Maggi 1 pkt 70GM	1.00	
24	Veg Sandwich standard jumbo bread size 175 gm 4 pc	1.00	
25	Veg. Grill Sandwich 175 gm 4 pc	1.00	
26	Paneer sandwich 175 gm 4 pc	1.00	
27	Paneer Grill Sandwich 175 gm 4 pc	1.00	
28	Veg burger (1pc) 150 gm	1.00	
29	Spring Roll 4 pcs.(1.5 inch app.) Standard size	1.00	
30	Veg. Patties (1pc) 250 gm (per piece)	1.00	
31	Cheez Patties (1pc) 250 gm (per piece)	1.00	

32	Chilly potato 250gm	1.00	
33	Aaloo parantha 1 pc	1.00	
34	Paneer prantha 1 pc	1.00	
35	Tawa roti 1 pc	1.00	
36	Plain Dal 150 gm	1.00	
37	Dal Fry 150 gm	1.00	
38	Daal Makhani 150 gm	1.00	
39	Rajma 150 gm	1.00	
40	Kadhi 150 gm	1.00	
41	Vegetable (Seasonal) 150 gm	1.00	
42	Aaloo Jeera 150 gm	1.00	
43	Aaloo Gobi/ or other seasonal vegetable 150 gm	1.00	
44	Mutter Paneer 150 gm	1.00	
45	Boondi Raita 100 ml	1.00	
46	Plain Rice 200 gm	1.00	
47	Jeera Rice 200 gm	1.00	
48	Veg. fried rice 300gm	1.00	
49	Egg Biryani 300 gm	1.00	
50	Veg Pulao 250 gm	1.00	
51	Veg Biryani 250 gm	1.00	
52	Rajma Rice Plate 300 gm	1.00	
53	Chhole Rice Plate 300 gm	1.00	
54	Paneer Rice Plate 300 gm	1.00	
55	Laddu (Besan/ Bundi) 30 gm	1.00	
56	Burfi (Khoaya) 20 gm	1.00	
57	Jalebi 100 gm (per plate)	1.00	
58	Moong dal Halwa/ Seasonal Halwa 100 gm (per plate)	1.00	
59	Rasgulla/ gulabjamun (2pc) 150 gm	1.00	
60	Pine Apple Pastry (1 pc) 75 gm	1.00	
61	Chocolate Pastry (1 pc) 75 gm	1.00	
62	Butter Scotch Pastry (1 pc) 75 gm	1.00	
63	Mini Thali- 3 Roti + Seasonal Sabzi+Dal Standard quantity	1.00	
64	Veg Thali– Dal + Seasonal veg + 4 roti + plain rice + salad + Curd+Pickle Standard quantity	1.00	
65	Paneer Thali = Kadhai/Shahi/Masala/Palak Paneer + DalFry /DalMakhani/ Choley/ Rajma/ Seasonal veg/ mixedveg + 4 Roti + Plain Rice+ Raita + Salad+Pickle+Curd Standard quantity	1.00	
66	Lassi sweet 200 ml per glass	1.00	
67	Lassi salt 200 ml per glass	1.00	

Note: Any other items you want to be added